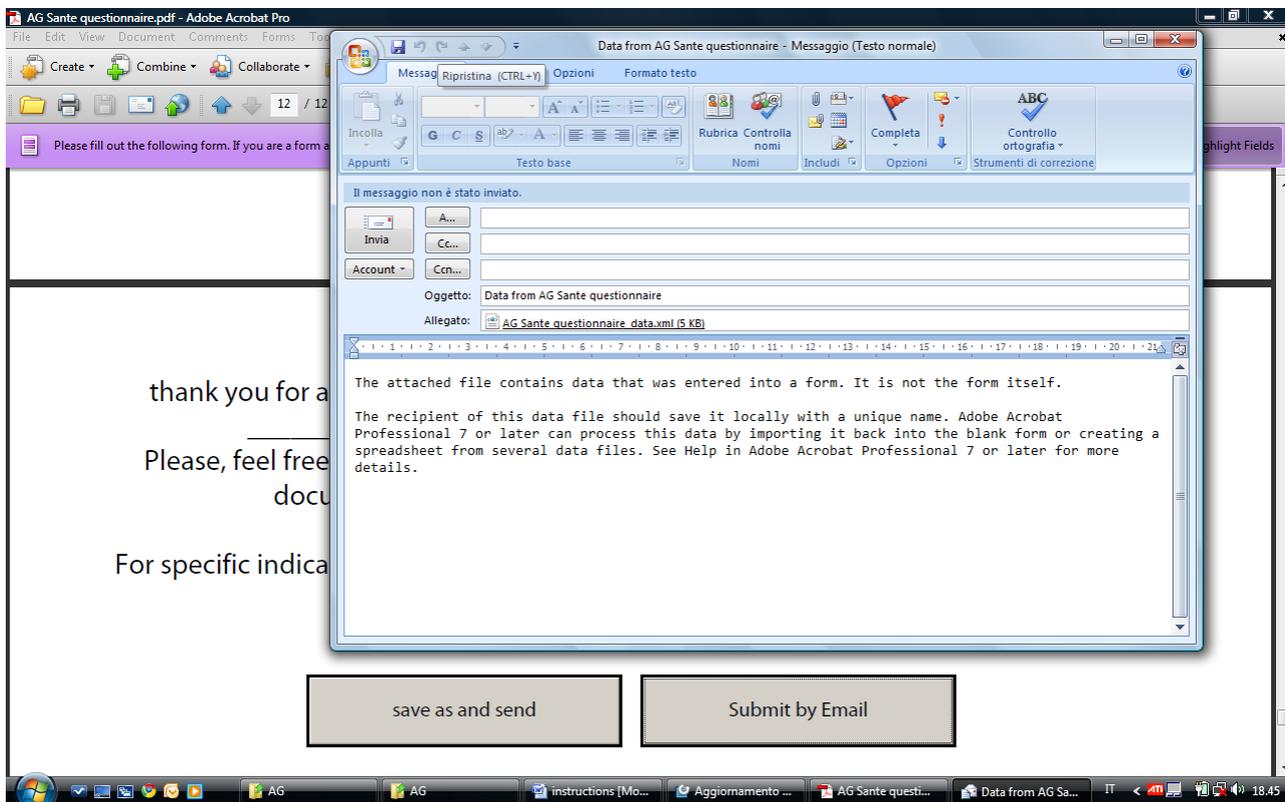


Instructions: how to send the questionnaire

1st option: button “submit by email” (this option can be chosen by those users using software like Microsoft Outlook, Thunderbird, etc.)

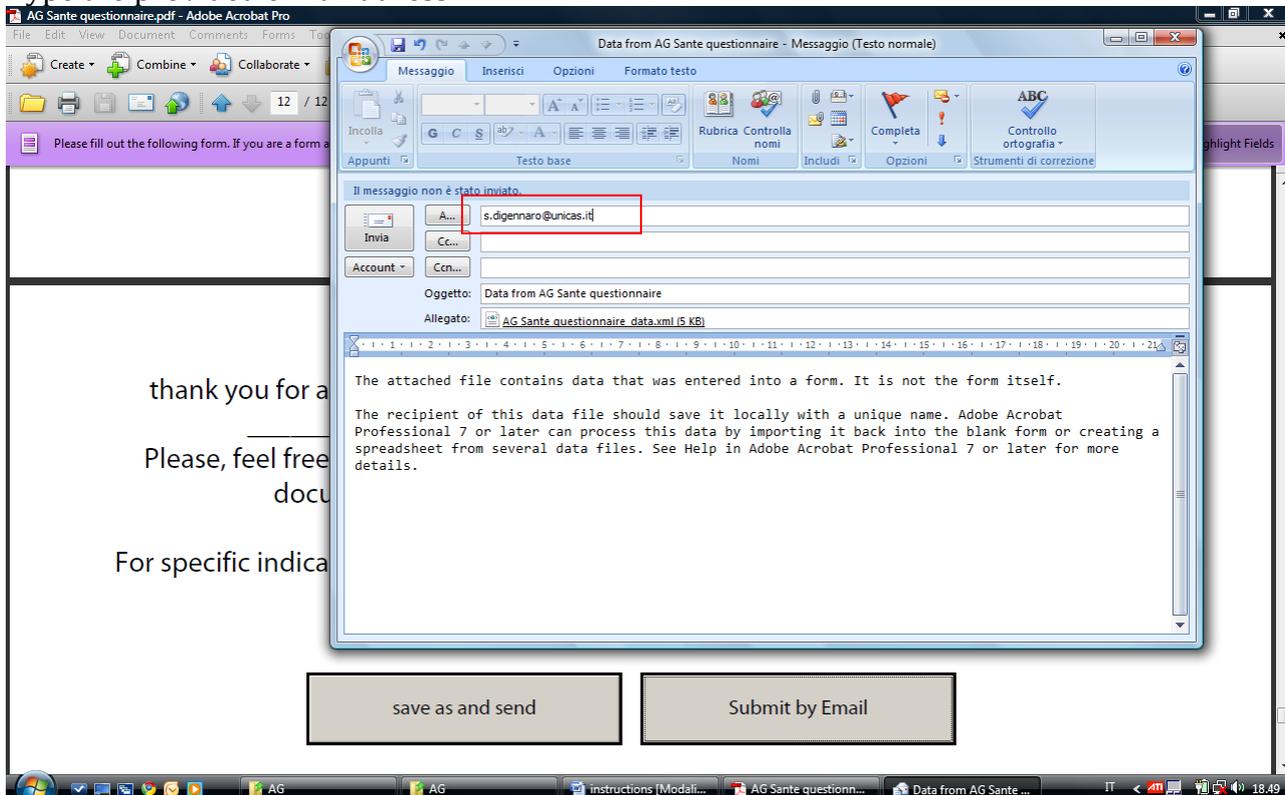
Step 1

Press the button “submit by email”. A window of your emails software will be opened with the needed file automatically enclosed.



Step 2

Type the provided e-mail address

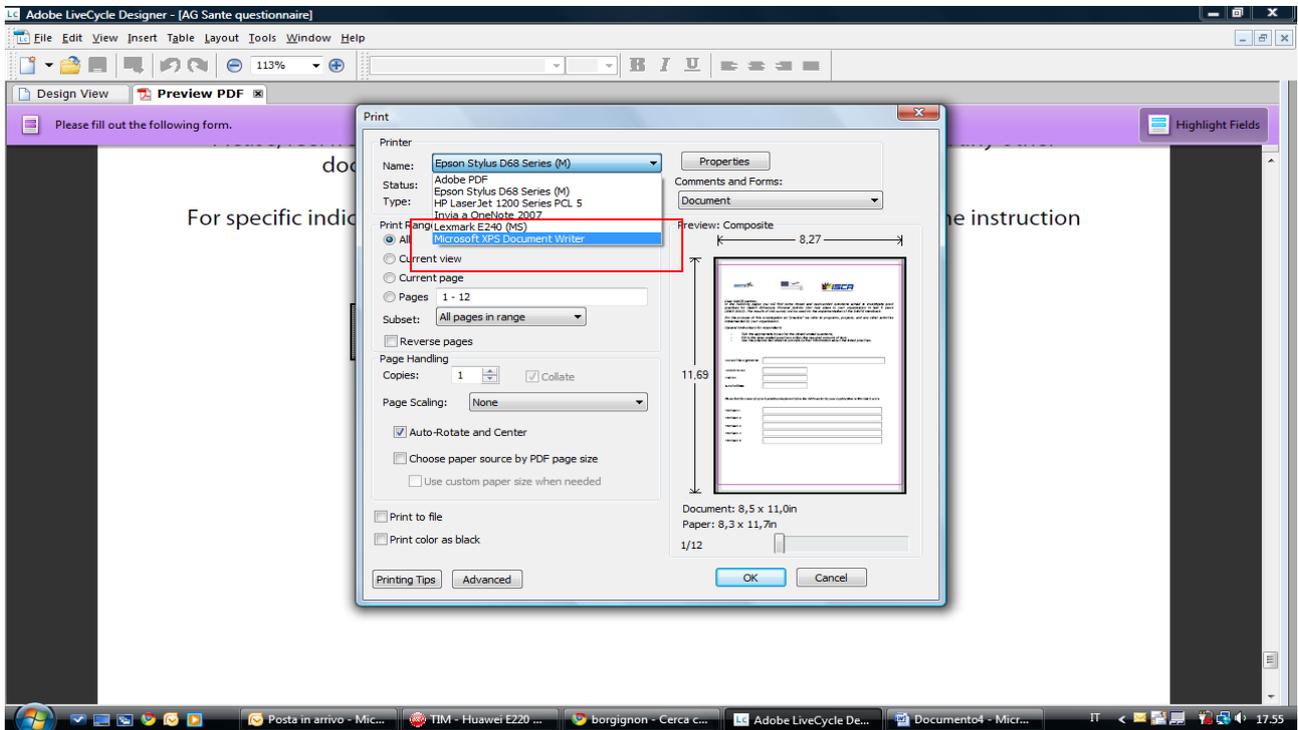


Step 3
Send it

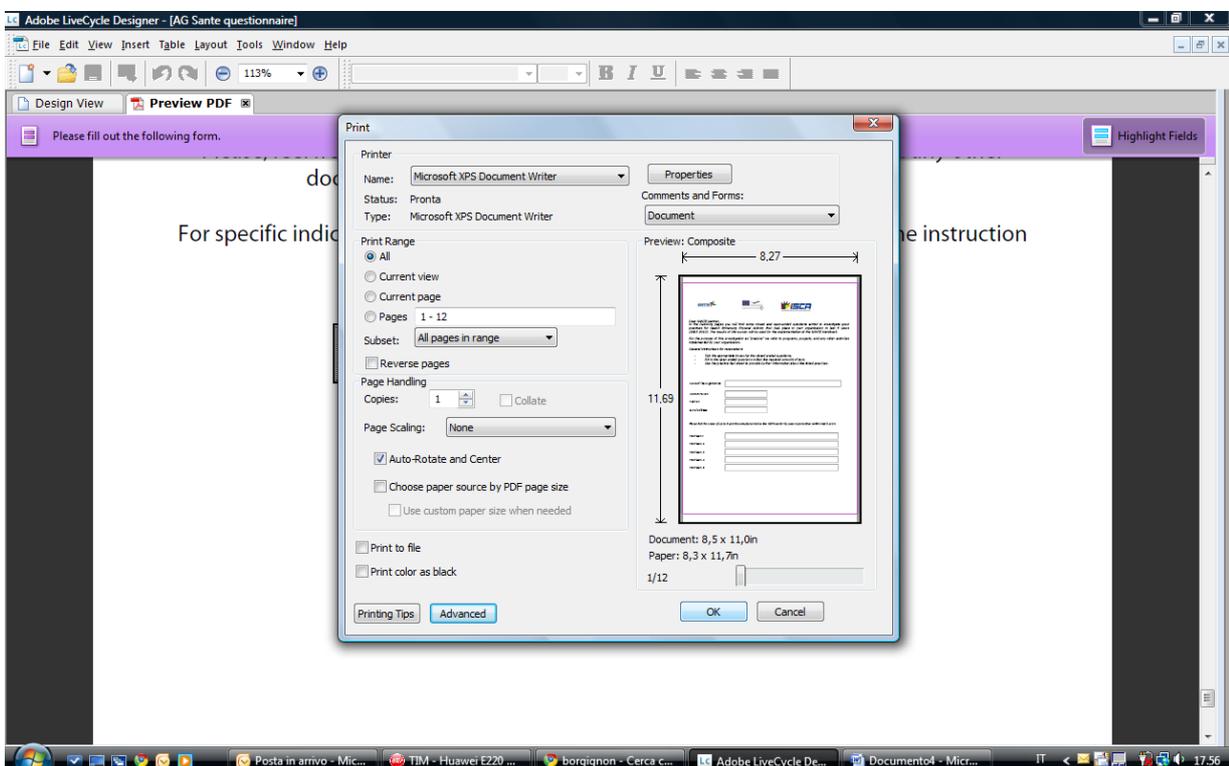
2nd option: botton “save as and send”

Step 1

Press the botton “save as and send”. The “Print” window will be automatically opened.
From the list of you available printers choose: Microsoft XPS Document Writer



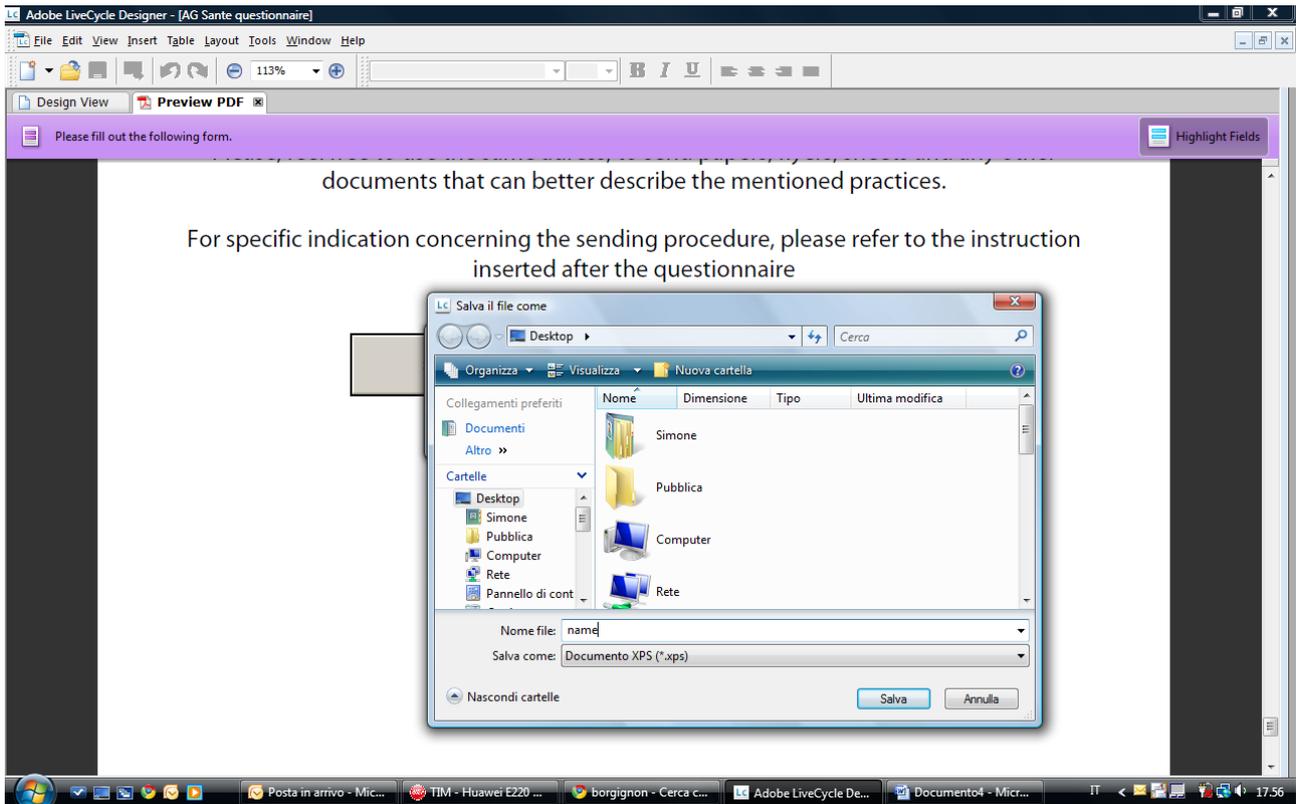
Step 2:
Press “ok” botton



Step 3

A “save file as” window will be automatically opened.

Assign a name to the file by saving it in your favorite folder



Step 4

Send the file to the provided email address